



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
HEADQUARTERS, 705<sup>TH</sup> MILITARY POLICE BATTALION (I/R)  
CAMP BUCCA, IRAQ, APO AE 09375

JAN 20 2007

ATZL-DBB-CDR

MEMORANDUM FOR RECORD

SUBJECT: TIF SOP 111, Hostage Plan

1. **PURPOSE:** To establish the facility hostage procedures at the Theatre Internment Facility (TIF), Camp Bucca, Iraq.
2. **APPLICABILITY:** This Standard Operating Procedure (SOP) applies to all assigned, attached and operationally controlled personnel working under the operational control of the TIF Commander.
3. **GENERAL PROCEDURE:**
  - a. A hostage situation is an unpredictable scenario and leaders should exercise all due care and caution when directing forces. The SOG and/or the Compound Commander will be the on-scene commander until the arrival of the BN S3 or TIF Commander. The on-scene commander **MUST** consider the use of both lethal and non lethal force to diffuse the hostage situation.
  - b. Personnel will take all measures possible to avoid being taken hostage. Initiate response procedures when situations occur that result in a guard, civilian contractor, or third country national (TCN) worker being taken hostage. Areas that are vulnerable to hostage situations are visitation, in and out processing, the TIF hospital and MP/MA/SFs performing escorts. While performing these duties, personnel must maintain an increased level of situational awareness always watching for signs of suspicious activity/hostility from detainees. Service members performing duties in vulnerable areas will ensure they maintain a 3 to 4 foot gap between guard and detainee, except when duties require close proximity to detainees (i.e. applying restraints, searching, etc.), and will never work alone.
  - c. Once a hostage situation has occurred, every effort will be made to contain the situation immediately and resolve the issue as soon as possible. The Battle Captain and TOC Control will execute the notification matrix. Compliant detainees will be separated from those involved in the hostage situation. The senior service member assigned to the compound will be the on-ground incident commander during a disturbance. The on-scene commander will use the appropriate Rules for the Priorities of Force.
  - d. The S3/ Battle Captain will maintain a list of qualified hostage negotiators, selected marksman and CID agents assigned to the TIF. This list will be revised quarterly. S3/ Battle Captain will be responsible for recalling and positioning selected marksman and hostage negotiators.

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e. The hostage negotiation team will consist of a team leader and three negotiators. Additionally, there will be an interpreter and an official recorder assigned to work with the hostage negotiation team. Only qualified hostage negotiation team members will conduct hostage negotiations.

f. The TIF Commander has the final decision on the employment of the TIF selected marksman team. Selected marksman teams will be composed of a shooter and a spotter.

g. The TIF hostage plan will be rehearsed at least twice a year.

4. SPECIFIC PROCEDURES:

a. Battle Captain / TIF Control actions during hostage situation:

(1) Initiate a lock down of the entire TIF and cease all detainee inter-compound movements until the situation terminates. All detainees are moved to their compound holding areas.

(2) Notify Battalion TOC of the situation.

(3) Notify TIF Commander.

(4) Dispatch additional personnel as directed by S3 or Battle Captain/NCO.

(5) Notify Camp Bucca Force Protection personnel.

(6) Review maps of compound/facility for familiarization of the layout.

(7) Notify Mental Health/Medical personnel and place on standby.

(8) Brief all TIF personnel to minimize all non-essential radio traffic.

b. Compound Guard (CPG) actions during a hostage situation:

(1) Sound the Alarm! When someone is observed being taken hostage, immediately try to quell the situation by yelling "KIFF" to stop the unruly behavior. The Guard will repeat the order as necessary.

(2) If the behavior continues, order the detainees not participating to move away from the disturbance and lay down by yelling "It-Med-ded!" or telling the detainees to face away from the incident and to move to the holding area.

(3) Immediately notify the SOG or Compound Commander.

(4) Call for additional guards to assist with securing detainees not involved in the hostage situation in the holding area.

(5) Notify Trauma for medical assistance via Vigilance TOC.

(6) Continuously monitor and video record all the detainees involved in the incident and report it by completing a DOR / DDR on all individuals involved and a 2823 on the incident.

c. SOG / CSL actions during a hostage situation:

(1) After initiation of a hostage situation, immediately notify the TOC.

(2) Dispatch guards around the perimeter to provide security, over-watch and containment of the affected area. Place selected marksman in towers where they have the best line-of-sight. These personnel should be identified upon assignment to their companies or duty sections.

(3) Order the detainees to disburse and begin isolating the incident by securing all gates and housing area when and where possible.

(4) Use the Rules for the Priorities of Force to establish control of the situation. Contact the TOC and request additional rovers and the Quick Reaction Force (QRF) as necessary.

(5) The SOG or CSL will notify Control and S3, of the situation and if necessary request reinforcements.

(6) The SOG or CSL will continuously, evaluate the situation upon responding to the incident. While assessing the situation, determine if the appropriate level of Rules for the Priorities of Force are being used to isolate the affected area.

(7) Compound SOG or the CSL will send a Spot Report every 15 minutes to keep the TOC informed of the current situation..

(8) Once custody/ control is reestablished and the situation is terminated, all compounds will conduct an ISN count/Headcount.

d. CI Agents will attempt to ascertain the following from detainees not involved in the hostage situation:

(1) Number and identity of abductors.

(2) Weapons possessed by the detainees.

(3) Personal, criminal, and medical histories of the abductors.

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e. TIF Control will update blotter with all actions taken during incident.

f. S2 will provide the hostage negotiator with all pertinent information throughout the incident. To include but not limited to:

- Background profile of hostage taker(s)
- List of detained family members at Bucca
- Names of identified family members (wife, children, parents, siblings)
- Religious affiliation/sect/tribe

5. Point of contact is the S-3 at DSN 318.853.1165.

  
PATRICK W. WILLIAMS  
LTC, MP  
Commanding